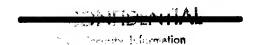
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Prograto

MAR 24 1953

MEMORANDUM FOR: The Comptroller

SUBJECT : Accounting Procedures Used in Projects

25X1A

REFERENCE

: Staff study by Auditor-in-Chief, dated 27 February

1953. Same subject.

1. A copy of the above referenced staff study was furnished your office by the Auditor-in-Chief. You are advised that this study has been concurred in by the Chief of Administration, DD/P, and the Chief, Project Administrative Planning Staff, DD/A, and has been approved by the Deputy Director (Administration).

2. The purpose of this study is to reduce to a minimum the point at which the monies paid out are written off as expenditures and to require funds advanced projects to remain on the books of the Finance Division until appropriate vouchers are received indicating that funds so advanced have been actually expended.

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3. It is requested that you take such action as may be appropriate within the scope of your authority to make this study effective.

L. K. WHITE
Assistant Deputy Director
(Administration)

AUD-IN-CHIEF:EMF:MW
Distribution:
 DD/A chrono *
 UDD/A sub: "PROJECTS - General"
 Auditor-in-Chief

